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48-251

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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Management Staff

DATE: 19 SEP 1954

FROM : Chief, Budget Division

SUBJECT: Establishment of Positions

1. Reference is made to the memorandum from the Chief of Administration, DD/P to the Chief, Management Staff dated 26 August 1954, same subject.

2. The subject memorandum requests the establishment of two new positions, a GS-15 and a GS-6 and the upgrading of a GS-7 to GS-9.

3. Provision has been made in the FY 1955 budget for the two new positions. The additional funds necessary for the upgraded position will be made available from within the DD/P area should a transfer of funds become necessary.

4. In view of the foregoing, it may be stated that sufficient funds are available in FY 1955 to cover the positions requested.

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*Matter in hands of**AD/P 13 Sep.**Jpu*~~SECRET~~